

Forward Plan

September - December 2012

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 17 August 2012

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**

www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Transport; Property and Facilities management; internal management</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health including Public Health</p>
<p><i>Cabinet Member for Business & Communications</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Children & the Voluntary Sector</i> Councillor Louise Chapman</p>	<p>Statutory lead member for Children's Services; voluntary and community sector; Big Society Fund</p>
<p><i>Cabinet Member for Education</i> Councillor Melinda Tilley</p>	<p>Education</p>
<p><i>Cabinet Member for Finance</i> Councillor C.H. Shouler</p>	<p>Finance</p>
<p><i>Cabinet Member for Police & Policies</i> Councillor Kieron Mallon</p>	<p>Police issues; equalities and community safety</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Hilary Hibbert-Biles</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration)</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - October 2012

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations:

Report By: Head of Law & Governance

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/078

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

(including Transport)

KEY DECISIONS

Oxford Park & Ride : Thornhill & Water Eaton Introduction of Charging

Report on results of public consultation on the Traffic Regulation Order and seek approval to proceed to the introduction of charging.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: Yes – Affects more than 1 division

Consultations: Full public consultation on the Traffic Regulation Order including publication in local press, emergency services, affected parties, interested bodies, local councils, general users etc in line with the projects consultation strategy.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Ref: 2011/201

NON-KEY DECISIONS

Bicester Town Centre Traffic Management

To seek approval of a traffic management scheme to improve access to Bicester Town Centre by non-car modes whilst not having a detrimental impact on traffic flow.

Decision Maker and Target Date: **Deputy Leader, 6 September 2012**

Key Decision: No

Consultations: Stakeholders (all formal consultees) Emergency services, Frontages, Local councillors and MP. Any formal adverts in press, as required

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Daniel Round, Strategic Policy Manager Tel: (01865) 815623

Ref: 2012/080

Bus Subsidy Contracts

To seek award of contracts for subsidised bus services largely in the Chipping Norton and Charlbury area (possibly including one or two others elsewhere in the County)

Decision Maker and Target Date: **Deputy Leader, 6 September 2012**

Key Decision: No

Consultations: Parish/Town/District Councils, County Councillors, other stakeholders, internal colleagues, County website

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Ref: 2012/081

Proposed Parking Restrictions, Marsh Lane Area, Oxford

To consider proposed parking restrictions in the Marsh Lane area, Oxford.

Decision Maker and Target Date: **Deputy Leader, 6 September 2012**

Key Decision: No

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Ref: 2012/111

Staffing Report - Quarter 1

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 18 September 2012**

Key Decision: No

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/066

Corporate Plan Performance and Risk Management Report for the 1st Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384

Ref: 2012/067

Oxford Spires Academy New Buildings and Alterations

To seek approval of final business case and contract award.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations: Academy Principal, governors, senior staff and sponsors - CfBT Education Trust and Oxford & Cherwell Valley College

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Mike Salter, Assistant Head of Property Tel: (01865) 815703

Ref: 2012/041

Staffing Report - Quarter 2

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/096

Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 18 December 2012**

Key Decision: No

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384
Ref: 2012/108

CABINET MEMBER: ADULT SERVICES

KEY DECISIONS

Oxford University Hospitals Trust Application to become a Foundation Trust

To determine the response of the County Council to the consultation by the hospital.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: Yes – Affects more than 1 division

Consultations: N/A

Report By: Director for Social & Community Services

Contact: John Jackson, Director of Social & Community Services Tel: (01865) 323572
Ref: 2012/102

Review of Target Banding Rates for Care Homes for Older People

To decide on the level of uplift to target banding rates for 2012/13 and to consider how we should progress for 2013/14.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: Yes – Affects more than 1 division

Consultations: Has taken place with the care homes sector

Report By: Deputy Director - Joint Commissioning

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
Ref: 2012/116

NON-KEY DECISIONS

Supporting People Commissioning Body

Formal winding up of the Supporting People Commissioning Body.

Decision Maker and Target Date: **Cabinet Member for Adult Services, 16 October 2012**

Key Decision: No

Consultations: CEOs of District Councils, PCT and Probation Service

Report By: Deputy Director - Joint Commissioning

Contact: Natalia Lachkou, Commissioning Manager Tel: (01865) 323684, Ann Nursey, Lead Commissioner (Adults) Tel: (01865) 323669

Ref: 2012/115

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & COMMUNICATIONS

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2012/13 - September 2012

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 10 September 2012**

Key Decision: No

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/068

Big Society Fund - Decision

A decision is sought on a final bid which has been submitted under arrangements for administering the Big Society Fund in place up to the recent change to Councillor Community Budgets:

- Adderbury Alive – Expanding Community Facilities.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 10 September 2012**

Key Decision: No

Consultations: N/A

Report By: Senior Performance & Improvement Manager

Contact: Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967 Ref: 2012/114

Chill Out Fund 2012/13 - October 2012

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 1 October 2012**

Key Decision: No

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/079

Chill Out Fund 2012/13 - November 2012

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 5 November 2012**

Key Decision: No

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/100

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2012/097

Chill Out Fund 2012/13 - December 2012

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 10 December 2012**

Key Decision: No

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/109

CABINET MEMBER: EDUCATION

KEY DECISIONS

Academies - Identification of Sponsors for New Academies required to Support Housing Growth

To seek approval to decision making process in this regard.

Decision Maker and Target Date: **Cabinet, 18 September 2012**

Key Decision: Yes – Affects more than 1 division

Consultations: N/A

Report By: Director for Children's Services

Contact: Allyson Milward, Academies Manager Tel: (01865) 816447

Ref: 2012/105

NON-KEY DECISIONS

Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage One

Stage One – whether to proceed to publish a statutory notice.

Decision Maker and Target Date: **Cabinet Member for Education, 10 September 2012**

Key Decision: No

Consultations: N/A

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617

Ref: 2012/103

Expansion of Botley School to 2 Form Entry

If objections are received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet, 18 September 2012**

Key Decision: No

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/089

Expansion of Windmill Primary School to 3 Form Entry

If objections are received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/090

Expansion of Five Acres Primary School to 2 Form Entry

If objections are received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/092

Expansion of Windmill Primary School to 3 Form Entry

If no objections are received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet Member for Education, 10
December 2012**

Key Decision: No

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/091

Expansion of Five Acres Primary School to 2 Form Entry

If no objections are received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet Member for Education, 10
December 2012**

Key Decision: No

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/093

Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two

If no objections received, to consider the final decision on the proposal.

Decision Maker and Target Date: **Cabinet Member for Education, 10 December 2012**

Key Decision: No

Consultations: N/A

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617 Ref: 2012/104

Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two

If objections received, to consider representations and to decide whether to proceed on the proposal.

Decision Maker and Target Date: **Cabinet, 18 December 2012**

Key Decision: No

Consultations: N/A

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617 Ref: 2012/117

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2012/13 Financial Monitoring & Business Strategy Delivery Report - July 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 18 September 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2012/064

Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - September 2012

To provide background and context to the service and resource planning process for 2013/14 – 2017/18.

Decision Maker and Target Date: **Cabinet, 18 September 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/065

2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/077

2012/13 Financial Monitoring & Business Strategy Delivery Report - September 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations:

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/094

Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - November 2012

To provide an update to the service and resource planning process for 2013/14 – 2017/18, including implications of the comprehensive spending review.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/095

Treasury Management Mid Term Review (2011/12)

To provide a mid term review of Treasury Management activity in 2011/12 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 27 November 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Hannah Doney, Financial Manager - Treasury Management Tel: (01865) 323988

Ref: 2012/099

2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 18 December 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/106

**Business Strategy and Service & Resource Planning Report
2013/14 - 2017/18 - December 2012**

To provide an update to the service and resource planning process for 2013/14 – 2017/18, including the review of charges.

Decision Maker and Target Date: **Cabinet, 18 December 2012**

Key Decision: No

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/107

CABINET MEMBER: GROWTH & INFRASTRUCTURE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Van and Trailer Permit Scheme 2 Year Review

To consider and approve the Van and Trailer Permit Scheme 2 year review.

Decision Maker and Target Date: **Cabinet Member for Growth &
Infrastructure, 4 September 2012**

Key Decision: No

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy &
Infrastructure Planning

Contact: Andrew Pau, Head of Waste Management Tel: (01865) 815867

Ref: 2012/040

Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement

To seek approval for award of contract.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations: Districts councils through Oxfordshire Waste Partnership

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Andrew Pau, Head of Waste Management Tel: (01865) 815867
Ref: 2012/088

OCC Response to the Consultation on the Cherwell Local Plan

To consider a draft response to the Cherwell Local Plan.

Decision Maker and Target Date: **Cabinet, 16 October 2012**

Key Decision: No

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Daniel Round, Strategic Policy Manager Tel: (01865) 815623
Ref: 2012/112

CABINET MEMBER: POLICE & POLICIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Village Hall and Community Centre Grants 2012/13

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises the applications received and recommends allocation from the grant fund for 2012/13.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 3 September 2012**

Key Decision: No

Consultations: N/A

Report By: Head of Law & Governance

Contact: Karen Warren, Cultural Services Manager Tel: (01865) 323580

Ref: 2012/011

Rents at Redbridge Hallow Travellers Site

To determine the weekly rent level for the 9 new plots that have been built on the site.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 3 September 2012**

Key Decision: No

Consultations: N/A

Report By: Acting Head of Trading Standards & Community Safety

Contact: Gary Brewer, Service Manager Oxfordshire & Buckinghamshire Gypsy & Traveller Services Tel: (01865) 815556

Ref: 2012/113

Draft OFRS Integrated Risk Management Annual Action Plan 2013/14 for Public Consultation

To approve the draft OFRS Integrated Risk Management Annual Action Plan 2013-2014 for public consultation.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 8 October 2012**

Key Decision: No

Consultations: Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013.

Report By: Assistant Chief Fire Officer

Contact: Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/072

Draft OFRS Strategic Integrated Risk Management Plan 2013/18 for Public Consultation

To approve the draft OFRS Strategic Integrated Risk Management Plan 2013-2018 for public consultation.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 8 October 2012**

Key Decision: No

Consultations: Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013

Report By: Assistant Chief Fire Officer

Contact: Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/082

Response Standards Report

To:

- (a) note to contents of the report regarding the response standards 2011/12; and
- (b) request the Chief Fire Officer to report back to the Cabinet Member for Safer & Stronger Communities on the response standards for 2012/13.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 12 November 2012**

Key Decision: No

Consultations: N/A

Report By: Chief Fire Officer

Contact: Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/101

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 18 September 2012

- **Staffing Report - Quarter 1** 2012/066
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
 Key Decision: No
- **Academies - Identification of Sponsors for New Academies required to Support Housing Growth** 2012/105
Allyson Milward, Academies Manager Tel: (01865) 816447
 Key Decision: Yes – Affects more than 1 division
- **Expansion of Botley School to 2 Form Entry** 2012/089
Diane Cameron, School Organisation Officer Tel: (01865) 816445
 Key Decision: No
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - July 2012** 2012/064
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
 Key Decision: No
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - September 2012** 2012/065
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
 Key Decision: No

Cabinet - 16 October 2012

- **Delegated Powers of the Chief Executive - October 2012** 2012/078
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
 Key Decision: No
- **Oxford Park & Ride : Thornhill & Water Eaton Introduction of Charging** 2011/201
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
 Key Decision: Yes – Affects more than 1 division

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- **Corporate Plan Performance and Risk Management Report for the 1st Quarter 2012** 2012/067
Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384
Key Decision: No
- **Oxford Spires Academy New Buildings and Alterations** 2012/041
Mike Salter, Assistant Head of Property Tel: (01865) 815703
Key Decision: No
- **Oxford University Hospitals Trust Application to become a Foundation Trust** 2012/102
John Jackson, Director of Social & Community Services Tel: (01865) 323572
Key Decision: Yes – Affects more than 1 division
- **Review of Target Banding Rates for Care Homes for Older People** 2012/116
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
Key Decision: Yes – Affects more than 1 division
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012** 2012/077
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Key Decision: No
- **Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement** 2012/088
Andrew Pau, Head of Waste Management Tel: (01865) 815867
Key Decision: No
- **OCC Response to the Consultation on the Cherwell Local Plan** 2012/112
Daniel Round, Strategic Policy Manager Tel: (01865) 815623
Key Decision: No

Cabinet - 27 November 2012

- **Staffing Report - Quarter 2** 2012/096
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
Key Decision: No
- **Progress Report on CLA and Leaving Care** 2012/097
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Key Decision: No
- **Expansion of Windmill Primary School to 3 Form Entry** 2012/090
Diane Cameron, School Organisation Officer Tel: (01865) 816445
Key Decision: No

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- **Expansion of Five Acres Primary School to 2 Form Entry** 2012/092
Diane Cameron, School Organisation Officer Tel: (01865) 816445
Key Decision: No
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - September 2012** 2012/094
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Key Decision: No
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - November 2012** 2012/095
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
Key Decision: No
- **Treasury Management Mid Term Review (2011/12)** 2012/099
Hannah Doney, Financial Manager - Treasury Management Tel: (01865) 323988
Key Decision: No

Cabinet - 18 December 2012

- **Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2012** 2012/108
Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384
Key Decision: No
- **Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two** 2012/117
Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617
Key Decision: No
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012** 2012/106
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Key Decision: No
- **Business Strategy and Service & Resource Planning Report 2013/14 - 2017/18 - December 2012** 2012/107
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
Key Decision: No

Deputy Leader - 6 September 2012

- **Bicester Town Centre Traffic Management** 2012/080
Daniel Round, Strategic Policy Manager Tel: (01865) 815623
Key Decision: No
- **Bus Subsidy Contracts** 2012/081
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Key Decision: No
- **Proposed Parking Restrictions, Marsh Lane Area, Oxford** 2012/111
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Key Decision: No

Cabinet Member for Adult Services - 16 October 2012

- **Supporting People Commissioning Body** 2012/115
Natalia Lachkou, Commissioning Manager Tel: (01865) 323684, Ann Nursey, Lead Commissioner (Adults) Tel: (01865) 323669
Key Decision: No

Cabinet Member for Children & the Voluntary Sector - 10 September 2012

- **Chill Out Fund 2012/13 - September 2012** 2012/068
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649
Key Decision: No
- **Big Society Fund - Decision** 2012/114
Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967
Key Decision: No

Cabinet Member for Children & the Voluntary Sector - 1 October 2012

- **Chill Out Fund 2012/13 - October 2012** 2012/079
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649
Key Decision: No

Cabinet Member for Children & the Voluntary Sector - 5 November 2012

- **Chill Out Fund 2012/13 - November 2012** 2012/100
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649
Key Decision: No

Cabinet Member for Children & the Voluntary Sector - 10 December 2012

- **Chill Out Fund 2012/13 - December 2012** 2012/109
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649
Key Decision: No

Cabinet Member for Education - 10 September 2012

- **Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage One** 2012/103
Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617
Key Decision: No

Cabinet Member for Education - 10 December 2012

- **Expansion of Windmill Primary School to 3 Form Entry** 2012/091
Diane Cameron, School Organisation Officer Tel: (01865) 816445
Key Decision: No
- **Expansion of Five Acres Primary School to 2 Form Entry** 2012/093
Diane Cameron, School Organisation Officer Tel: (01865) 816445
Key Decision: No
- **Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two** 2012/104
Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617
Key Decision: No

Cabinet Member for Growth & Infrastructure - 4 September 2012

- **Van and Trailer Permit Scheme 2 Year Review** 2012/040
Andrew Pau, Head of Waste Management Tel: (01865) 815867
Key Decision: No

Cabinet Member for Safer & Stronger Communities - 3 September 2012

- **Village Hall and Community Centre Grants 2012/13** 2012/011
Karen Warren, Cultural Services Manager Tel: (01865) 323580
Key Decision: No
- **Rents at Redbridge Hallow Travellers Site** 2012/113
Gary Brewer, Service Manager Oxfordshire & Buckinghamshire Gypsy & Traveller Services Tel: (01865) 815556
Key Decision: No

Cabinet Member for Safer & Stronger Communities - 8 October 2012

- **Draft OFRS Integrated Risk Management Annual Action Plan 2013/14 for Public Consultation** 2012/072
Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206
Key Decision: No
- **Draft OFRS Strategic Integrated Risk Management Plan 2013/18 for Public Consultation** 2012/082
Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206
Key Decision: No

Cabinet Member for Safer & Stronger Communities - 12 November 2012

- **Response Standards Report** 2012/101
Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206
Key Decision: No